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CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

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[Go](#)

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[About Us](#)

New User Registration

[Page](#)
[Help](#)

*Office:	<input type="text" value="Select an Office"/> <small>If your Office is not in the above list, enter it's "Office External ID" below.</small>
Type:	Agent Status Pending
*LAST Name:	<input type="text"/> (no suffixes)
*FULL Name:	<input type="text"/> (including last name)
*Email:	<input type="text"/>
*Agent Public ID:	<input type="text"/>
Office External ID:	<input type="text"/>
*Primary Telephone:	<input type="text"/>
Referring agent	<input type="text"/>

[Register Now!](#)

FIG. 1

CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

[Logon](#) or Start Here!

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Logon

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Fill in the form to logon

Enter UserID OR Email, and Password

*User ID:	<input type="text" value="msmith"/>
*Email Address:	<input type="text" value="msmith@earthlink.com"/>
*Password:	<input type="password" value="****"/>
New Password:	<input type="password"/>
New Again:	<input type="password"/>
	<input type="checkbox"/> If you want us to remember you, check here to store a cookie on your machine

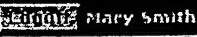
[Logon!](#)

FIG. 2



CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center



Mary Smith

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Welcome [Agents Name]

Welcome to CaravanSheet.com, "The Real Estate Agent Property Posting and Flyer Distribution Service". Below is a brief description of how CaravanSheet can assist you in getting the word out about all your listed properties quick effectively and free.

Properties
You can insert all your listed properties by clicking on "Properties" above and enter all of your properties that you have listed and select the length of time you wish to have them show up on our service. You can also choose to put your listing in Caravan for next Tuesday and add remarks such as, "Luncheon with Chicken Salad". From here you can manage all of your properties as well as events you might attach to those properties such as "Caravan".





Flyers
Once you have a property in CaravanSheet you can then create a creative flyer to attach to your property summary. So when other real estate agents pull up your property summary in their search you will also have a flyer for them to print up and take with them. Other benefits to having a flyer on CaravanSheet include: 1) A more detailed summary of your property with a photo. 2) Complementary web site for your clients to view your flyers over the Internet. What is the cost to post a flyer? \$12 for two weeks, and \$20 for one month.

Profile
If you have a flyer on CaravanSheet they you will want to fill out your "Profile" listed above. Here you can add information about yourself, your experiences as a real estate agent your accreditations etc. whatever you would want your clients to read about you. This information will appear on your complementary web site. Also in "Profile" you can set up "Delegations" this can allow other agent members or assistants in your office to enter information on your behalf.

Search
If you wish to search for a property that other agents have posted on CaravanSheet then choose the "Search" above and select the criteria you wish to search by. Your result will remember you can save your searches by giving them a name. Once you have saved a search you can set up an alert to notify you by email as often as you wish about new properties that fit that search criteria.

Other Services
Referral Service
Every time you refer another agent who becomes a member you receive a free flyer for one month. The person you refer must identify you in our list of agents in the refereed box when creating a membership for the first time for you to get credit.

Enjoy your visit to CaravanSheet!

Save Time

Save Money

Market Effectively

CaravanSheet!

FIG. 3

ARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

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[Logout](#) Mary Smith

Profile Maintenance

Your profile has been updated

Page [Help](#)

	Save	
	UserID:	msmith
	Office:	Harry Norman Realtors - HNBH11
	Type:	Agent
	*LAST Name:	Mary (no suffixes)
	*FULL Name:	Mary Smith (including last name)
	*Email:	msmith@mindspring.com
	*Primary Telephone:	(404) 949-9349
	Personal Web Name:	Mary-Smith
	Agent Public ID:	
	Office External ID:	
	Referrer:	
	Webpage Paragraph:	<p>Whether you are looking to buy or sell a starter home, a million dollar estate or something in between, Mary Smith will provide the professional assistance you need in today's complex real estate market. A successful member of the Fulton County Board of Realtors® Million Dollar Club, Mary's success comes from her commitment to helping people realize their dreams. She works hard to learn and understand exactly what her clients want and then even harder to assure that their desires are fulfilled in the least stressful environment possible.</p>
	Portrait:	<div> Caption: <input type="text"/> </div> <div> Filename: <input type="text"/> Browse... </div> <div> <input type="checkbox"/> Check this box to delete the picture </div> <div> </div>
	Logo:	<div> Caption: <input type="text"/> </div> <div> Filename: <input type="text"/> Browse... </div> <div> </div>
	Use Company Logo?	<input checked="" type="checkbox"/> Yes
	Save	

FIG. 4

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CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

Mary Smith

Current Listings:

1163 Fairway Gardens
ML#: 586209 Residential
Sub: Gairway Gardens


BR: 3 Bath: 4/1
Area: 21
Agent: Mary Smith / HNBH11 (404) 949-9349

LP: \$650,000
Map CC: 787-E5


145 Forest Lake Road
ML#: 678943 Residential Lot
Sub: Forest Lake

BR: 3 Bath: 2/1
Area: 14
Agent: Mary Smith / HNBH11 (404) 949-9349

LP: \$95,000
Map CC: 648-H8



Mary Smith
800 Peachtree Street, Atlanta, Ga. 30309, Office#: 404-244-9876, Home#: 404-876-0987
Mary has more than 20 years real estate experience. Uniquely qualified to assist buyers and sellers in the in-town Atlanta real estate market.



Whether you are looking to buy or sell a starter home, a million dollar estate or something in between, Mary Smith will provide the professional assistance you need in today's complex real estate market. A successful member of the Fulton County Board of Realtors® Million Dollar Club, Mary's success comes from her commitment to helping people realize their dreams. She works hard to learn and understand exactly what her clients want and then even harder to assure that their desires are fulfilled in the least stressful environment possible.

FIG. 5

CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

Mary Smith

Home Search Properties Profile Help FAQ About Us

Delegations

Page Help
Profile
Delegations

Agent	Revoke All	Caravan	Listing	Openhouse	Property	Flyer
Genna Clary:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

Agents not permitted any access to your objects.
Check the box next to their name to give them access.

<input type="checkbox"/> Bill Banks	<input type="checkbox"/> Ellen Cline	<input type="checkbox"/> Lisa James
<input type="checkbox"/> Marie Jones	<input type="checkbox"/> Debbi Sands	<input type="checkbox"/> Carol Saunders
<input type="checkbox"/> Sally Smith	<input type="checkbox"/> Ralph Thompson	

Update

FIG. 6

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CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

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for Sally Smith

Properties

Page Help

Properties

135 River North Drive

Expires: 11/20

LP: \$650,000

ML#: 678909 Residential BR: 4 Bath: 3/2 Area: 131

Map CC: 691-G10

Add Flyer

450 Poplar Grove

Expires: 11/19

LP: \$350,000

ML#: 660049 Residential BR: 4 Bath: 3/1 Area: 52

Map CC: 836-F3

Edit Flyer

FIG. 7

CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

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for Sally Smith

Add Property

Page Help

Properties

Add Property

*Contact: Sally Smith

*Address:

Georgia

*Property Type:

*Listing Duration:

Create Event: (none)

Continue

FIG. 8

FIG. 9

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CARAVAN SHEET
 Listings Throughout Atlanta

The Flyer Distribution Center

Sally Smith

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Listing Maintenance

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135 River North Drive - Current: 10/20 thru 11/20

*Extend duration by:

Update

Event History

Caravan: Tuesday, 10/22/02 11 AM to 3 PM

FIG. 10

CARAVAN SHEET
 Listings Throughout Atlanta

The Flyer Distribution Center

Sally Smith

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Events

Page Help

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[Old Properties](#)

[New Properties](#)

[Events](#)

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for Sally Smith

Property	Expires	Event: Date
135 River North Drive	11/20	Caravan: 10/22 Add Caravan Add Open House
450 Poplar Grove	11/19	Caravan: 10/22 Add Caravan Add Open House

FIG. 11

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CARAVAN SHEET
 Listings Throughout Atlanta

The Flyer Distribution Center

Logout Sally Smith
 Home Search Properties Profile Help FAQ About Us

Caravan Maintenance

Page Help
 Prop. List
 Add Property
 Edit Property
 Events
 Flyers

135 River North Drive
 *Type: Caravan
 *Date-Time: 10/29 mm/dd thru
 Remarks:
 Update

History
 Current: Sunday, 10/20/02 12:00 AM through Wednesday, 11/20/02 11:59 PM
 Caravan: Tuesday, 10/22/02 11 AM to 3 PM

FIG. 12

CARAVAN SHEET
 Listings Throughout Atlanta

The Flyer Distribution Center

Logout Sally Smith
 Home Search Properties Profile Help FAQ About Us

Flyers

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 Events
 Flyers

for Sally Smith

Property	Expires	Price	Flyer
135 River North Drive	11/20	\$650,000	Add Flyer
450 Poplar Grove	11/19	\$350,000	Edit Flyer

FIG. 13

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Row	Default	Property Template	Realtor Info Template	Style	Delete	Property	Realtor Info	Build Flyer	View Flyer
New									
Update									

FIG. 14A

Row	Default	Property Template	Realtor Info Template	Style	Delete	Property	Realtor Info	Build Flyer	View Flyer
New									
Update									
Flyers To		<ul style="list-style-type: none"> Bullets Bullets, Legal Multi Photo Paragraphs Paragraphs, Legal Summary 							

FIG. 14B

Row	Default	Property Template	Realtor Info Template	Style	Delete	Property	Realtor Info	Build Flyer	View Flyer
New		Paragraphs							
Update									
			<ul style="list-style-type: none"> Large Right Logo Standard Standard with logos 						

FIG. 14C

Row	Default	Property Template	Realtor Info Template	Style	Delete	Property	Realtor Info	Build Flyer	View Flyer
New		Paragraphs	Standard						
				<ul style="list-style-type: none"> Classic Fancy Modern 					

FIG. 14D

Row	Default	Property Template	Realtor Info Template	Style	Delete	Property	Realtor Info	Build Flyer	View Flyer
1.		Paragraphs	Standard	Modern		Edit	Edit		
New									
Update									

FIG. 14E

10/18

Caravan Sheet: Template Edit - Microsoft Internet Explorer

101 Fox Glen Court

Edit template: Paragraphs


Outside Picture:	Caption: <input type="text"/> Filename: <input type="text"/> Browse... <input type="checkbox"/> Check this box to delete the picture.	
Front Header:	<input type="text"/>	
Listing Header:	Large Elegant Contemporary Mediterranean Built In 1996 By Jay Charles	
Map Coordinates:	739-H6	
ML Number:	765098	
*Heading 1	Bedrooms	
*Paragraph	5 bedrooms and 5.5 baths with a maid's room & bath and large library/office. Each of 3 oversized family bedrooms has their own bath	
*Heading 2	Formal Entry	
*Paragraph	Beautiful formal entry with limestone floors and grand stairway with vaulted cathedral ceilings	
*Heading 3	Kitchen	
*Paragraph	A gourmet eat-in kitchen with granite counter tops, center island, hardwood floors, Subzero refrigerator, double Thermador ovens & butler's service pantry.	

FIG. 15


11/18

Caravan Sheet: Template Edit - Microsoft Internet Explorer

Sally Smith

Edit template: Standard with logos

Update

*Portrait:	Caption: <input type="text"/> Filename: <input type="text"/> Browse... <input type="checkbox"/> Check this box to delete the picture	
*Small Info data:	Atlanta's Favorite Realtor Office: 890 Peachtree Road, Atlanta, Ga, 30355 Office Phone #: 404-456-0987, Direct #: 770-654-0987	
*Large Info data:	Agent.CaravanSheet.com/SallySmith Home Phone: 404-222-3232, Mobile Phone: 404-244-2456	
Logo:	Caption: <input type="text"/> Filename: <input type="text"/> Browse...	
Use Company Logo?	<input checked="" type="checkbox"/>	

Update

Close

FIG. 16

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CARAVAN SHEET
 Listings Throughout Atlanta

The Flyer Distribution Center

Logout Sally Smith
 Home Search Properties Profile Help FAQ About Us

Flyer Maintenance


Page
 Help

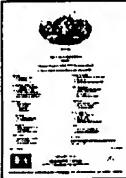
for: 135 River North Drive

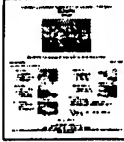
Welcome to the heart of CaravanSheet's flyer creation process. Below surrounded in blue is the template selector. Below the template selector are examples of flyer and Realtor information templates. Once you have decided which templates and font you wish to use make your selections from the drop down menus on each then check the "Build Flyer" box and click the "Update" button. What will appear next are "Edit" buttons for both the Property and Realtor information. This is how you enter in your flyer information for each. Once you have entered in all of your information correctly for both hit update and the view button will appear to the far right of the template selector. Click on the view button to view how your flyer appears.

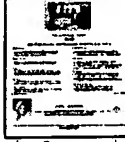
Row	Default	Property Template	Realtor Info Template	Style	Delete	Property	Realtor Info	Build Flyer	View Flyer
1.		Summary	Standard with logos	Classic			Edit		
New									

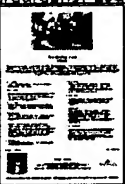
Flyers Template Key:

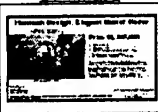
Bullets

 Letter size Bullet Flyer
 (A flyer designed for getting your points across quickly)

Bullets, Legal

 Legal size Bullet Flyer
 (A flyer to add more bullets if Letter size is not large enough)

Multi Photo

 Multiple Photo Flyer
 (A flyer enabling up to 7 photos with bulleted lists)

Paragraphs

 Letter size Paragraph
 (A flyer designed to give more of a detailed description)

Paragraphs, Legal

 Legal size Paragraph
 (A flyer to add more information if Letter size is not large enough)

Summary

 Summary Flyer with border
 (Designed to get the word out quickly)

Realtor Info Template Key:

Large Right Logo

 Large company logo on right, Agent info flush left

Standard

 Standard style realtor info with no art.

Standard with logos

 Standard style realtor info with a portrait of the agent on the left and a company logo on the right.

Styles Template Key:

Classic
 • Classic
 Serif font, Dot item list

Fancy

Fancy
 Dauphin font (script-like), Finger image item list

Modern
 • Modern
 Sans-serif font, Square item list

FIG. 17

CARAVAN SHEET
 Listings Throughout Atlanta

The Flyer Distribution Center

Mary Smith

[Home](#)
[Search](#)
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[About Us](#)

Search

Page Help

Search
 Save
 Reset

*Name:	*Last Search	
Property Type:	No Preference Residential Condo Town Home <small>Use Ctrl-click to select multiple entries</small>	
Address:	No Preference	
Zip Code:	No Preference	
Price:	No Preference and	
Area:	No Preference	
*ML Number:	No Preference	
Full Bedrooms:	No Preference and	
Full Bathrooms:	No Preference and	
Half Bathrooms:	No Preference and	
Subdivision:	No Preference	
Complex:	No Preference	
Lot Size:	No Preference and	
Multi Type:	No Preference Duplex Triplex Quadriplex <small>Use Ctrl-click to select multiple entries</small>	
Zoning:	No Preference AG-1, Agricultural District SUB-A, Suburban Dwelling District SUB-B, Suburban Dwelling District <small>Use Ctrl-click to select multiple entries</small>	

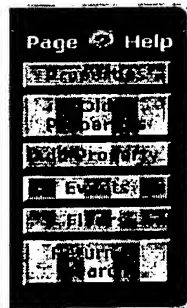
Search
 Save
 Reset

FIG. 18

FIG. 19

CARAVAN SHEET Listings Throughout Atlanta		The Flyer Distribution Center	
Logoff: Mary Smith	Home	Search	Properties
	Profile	Help	FAQ
		About Us	

Property Display



Property: 7580 Riverside Drive
 Atlanta, GA 30328
Property Type: Residential
Summary: Caravan October 29th 11:30-2:30 Eatzi's Lunch
Details: Construction Completion Date in Two Weeks 11/05
ML Number: 687023
Full Bedrooms: 5
Full Bathrooms: 4
Half Bathrooms: 1
Map
Coordinates: 738-F3
Area: 131
Price: \$860,000
Subdivision: Riverside
Lot Size: 2

Features: 2,866 Square Feet
 2 Car Garage

Neighborhood Amenities: Six Lighted Tennis Courts
 Underground Utilities
 Street Lights w/Sidewalks
 Four Acre Lake w/Boat Dock
 Swimming Pool & Clubhouse

Main Level: Hardwood Floors
 Powder Room
 Butlers Pantry
 Open Staircase

Dining Room: Bay Window with view
 Built-in Glass Cabinets

Living Room: Antique Fireplace Mantel
 Marble Hearth



The Glenridge



FIG. 20

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CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

Logout Mary Smith

HomeSearchPropertiesProfileHelpFAQAbout Us

Saved Searches and Email Alerts

Here's a list of all Search and Alert events that belong to you

Searches:

Client #1:	Execute	Show/Edit	Delete	Make Alert
Client #2:	Execute	Show/Edit	Delete	Make Alert

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FIG. 21

CARAVAN SHEET
Listings Throughout Atlanta

The Flyer Distribution Center

Logout Mary Smith

HomeSearchPropertiesProfileHelpFAQAbout Us

Saved Searches and Email Alerts

Here's a list of all Search and Alert events that belong to you

Searches:

Client #2:	Execute	Show/Edit	Delete	Make Alert
------------	---------	-----------	--------	------------

Alerts:

Client #1:	Execute	Show/Edit	Delete	Make Search
------------	---------	-----------	--------	-------------

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FIG. 22

CARAVAN SHEET		The Flyer Distribution Center	
Listings Throughout Atlanta			
Logoff Mary Smith		Home Search Properties Profile Help FAQ About Us	
Alert Maintenance			
<div> <div> Page Help </div> <div> New Search </div> <div> Saved Searches and Email Alerts </div> </div>			
<div> <div> <input type="button" value="Cancel"/> <input type="button" value="Save"/> <input type="button" value="Reset"/> </div> </div>			
*Name:	Client #1		
Property Type:	<div> <div> No Preference Residential Condo Town Home </div> <div> Use Ctrl-click to select multiple entries </div> </div>		
Address:	No Preference		
Zip Code:	No Preference		
Price:	No Preference and		
Area:	No Preference		
*ML Number:	No Preference		
Full Bedrooms:	No Preference and		
Full Bathrooms:	No Preference and		
Half Bathrooms:	No Preference and		
Subdivision:	No Preference		
Complex:	No Preference		
Lot Size:	No Preference and		
Multi Type:	<div> <div> No Preference Duplex Triplex Quadriplex </div> <div> Use Ctrl-click to select multiple entries </div> </div>		
Zoning:	<div> <div> No Preference AG-1, Agricultural District SUB-A, Suburban Dwelling District SUB-B, Suburban Dwelling District </div> <div> Use Ctrl-click to select multiple entries </div> </div>		
* Alert Frequency:	Daily		
<div> <div> <input type="button" value="Cancel"/> <input type="button" value="Save"/> <input type="button" value="Reset"/> </div> </div>			

FIG. 23

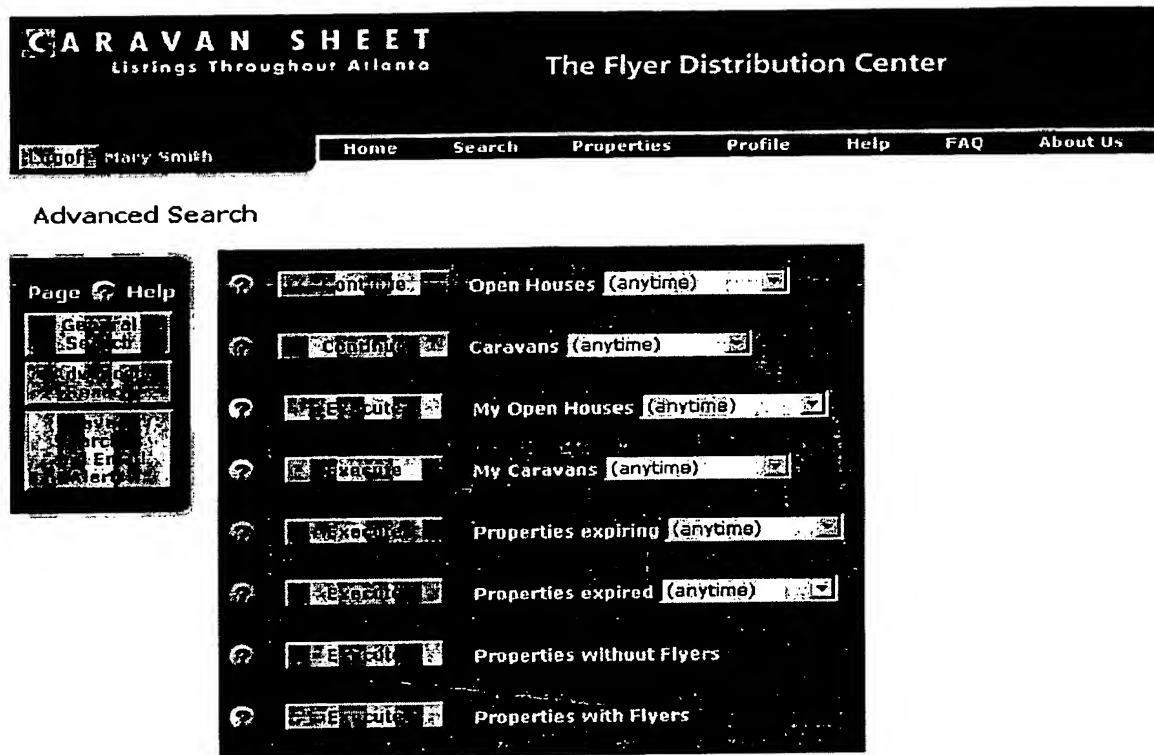


FIG. 24